



PR/119802 | Accounting HR Assistant Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1599050

業種

化学・素材

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年08月23日 12:00

応募必要条件

職務経験

10年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Key Responsibilities

Accounting (70%)

- Financial Analyst
- Supervise and manage accounting teams across multiple company locations.
- Prepare and analyze P&L, Balance Sheet, and Cash Flow reports.
- Coordinate with external accounting firms, identify irregularities, and resolve issues promptly.
- Evaluate business performance and present reports to headquarters.
- Implement internal expense allocation policies with HQ and overseas offices.

- Perform accounts payable analysis and explain variances.

HR (30%)

- Coordinate with external lawyers on legal matters and labor law compliance.
- Update and maintain internal rules and policies according to labor law amendments.
- Draft, review, and finalize business contracts with customers.
- Future Responsibility: Lead improvements in evaluation systems, bonus/salary assessment frameworks, and HR-related policies.

Qualifications

- Strong accounting background including P&L, Balance Sheet, and Cash Flow analysis.
- Experience in the manufacturing industry.
- Proactive, logical thinker with strong problem-solving abilities.
- English proficiency: Intermediate or above (for communication with management and overseas branches).

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.th/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.th/terms-of-use>

会社説明