



PR/119735 | Document Control

#### 募集職種

人材紹介会社

ジェイエイシーリクルートメントタイランド

求人ID

1599018

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年06月26日 10:49

#### 応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

#### 募集要項

Laemchabang Industrial Estate

#### Responsibilities

- Document management
- Performs timely daily activities in own area of responsibility
- Maintains and reviews data to support the decision making
- Liaises with internal and external stakeholders in operational topics
- Identifies and provides development solutions in own area of expertise

- Ensures own performance meets set quality, safety and compliance standards
- Follow the company values, policies, regulations, QHSE rules and other requirementsContribute to a good and safe working environment

#### Qualification

- Bachelor's degree in Engineering or related fields.
- Administrative competence.
- Good administrative competence.
- Knowledge in EDMS

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会社説明