



Accountant

Multinational/ Fast Career Advancement

募集職種

人材紹介会社

PEAK Recruitment Japan株式会社

求人ID

1597493

業種

その他（流通・小売・物流）

会社の種類

大手企業 (300名を超える従業員数) - 外資系企業

雇用形態

正社員

勤務地

東京都 23区

給与

450万円 ~ 650万円

ボーナス

給与：ボーナス込み

更新日

2026年06月19日 11:34

応募必要条件

職務経験

1年以上

キャリアレベル

新卒・未経験者レベル

英語レベル

日常会話レベル (英語使用比率: 25%程度)

日本語レベル

ネイティブ

最終学歴

専門学校卒

現在のビザ

日本での就労許可が必要です

募集要項

We are seeking an Accountant to support day-to-day finance and accounting operations while contributing to financial reporting and process improvement initiatives. This role requires strong communication skills, attention to detail, and the ability to collaborate effectively with global teams and stakeholders.

Key Responsibilities

- Support financial operations and provide relevant information to management for decision-making.
- Assist with financial reporting, reconciliations, and accounting controls.
- Coordinate with shared services and internal stakeholders to ensure smooth processing of financial transactions and

settlements.

- Monitor and facilitate timely payment of invoices.
 - Identify and resolve collection and payment-related issues proactively.
 - Contribute to monthly financial closing and reporting activities, ensuring accuracy and timeliness.
 - Provide administrative and financial support to management as required.
 - Participate in finance transformation and accounting-related projects.
 - Handle sensitive and confidential information with professionalism and discretion.
 - Respond to finance-related inquiries from internal and external stakeholders.
 - Maintain effective communication with employees, customers, suppliers, and business partners.
 - Support continuous improvement initiatives within the finance function.
 - Perform other accounting and finance duties as assigned.
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スキル・資格

- Experience in accounting, finance operations, or financial reporting.
 - Strong understanding of accounting principles and financial processes.
 - Native Japanese and Conversational English skills
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会社説明