



Understanding People

Housekeeping Supervisor | Hotel Pre-opening ハウスキーピングスーパーバイザー

Hotel operations exposure

募集職種

人材紹介会社

スペシャライズドグループ株式会社

求人ID

1593238

業種

ホテル

雇用形態

正社員

勤務地

東京都 23区

給与

経験考慮の上、応相談

更新日

2026年05月25日 15:06

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

Housekeeping Supervisor | Hotel Pre-opening Housekeeping SupervisorOur

client, a hotel in the hospitality industry, is seeking a Housekeeping Supervisor to join their pre-opening team. This role offers the opportunity to lead and organize housekeeping operations, ensuring high cleanliness standards and exceptional guest experiences from the hotel's opening onward.

Key Responsibilities:

- Supervise daily housekeeping operations in guest rooms and public areas
- Inspect guest rooms and public areas for cleanliness standards
- Coordinate room assignments and daily schedules for housekeeping staff
- Train and support housekeeping team for consistent service delivery
- Monitor inventory of linens, guest supplies, and cleaning equipment

- Coordinate with other departments for seamless hotel operations
- Ensure compliance with hotel hygiene and safety standards

Qualifications:

- Previous experience in hotel housekeeping operations
- Supervisory or team leadership experience is preferred but not mandatory
- Ability to work flexible schedules, including weekends and holidays
- Knowledge of hotel hygiene, safety, and sanitation standards
- Experience with housekeeping management software is preferred but not mandatory
- Strong communication skills for coordinating with Other Departments

Our hospitality hotel client is seeking a Housekeeping Supervisor to join their pre-opening team. This position offers the opportunity to lead and organize housekeeping operations to ensure high cleaning standards and an exceptional guest experience from the hotel's opening.

Key Responsibilities:

Supervise daily housekeeping operations in guest rooms and common areas
Inspect cleaning standards in guest rooms and common areas
Coordinate room assignments and schedules for housekeeping staff
Train and support the housekeeping team to ensure consistent service
Inventory management of linens, guest supplies, and cleaning equipment
Support smooth hotel operations through coordination with other departments
Ensure compliance with hotel hygiene and safety standards

Qualifications:

Experience in hotel housekeeping
Experience as a supervisor or team leader is a plus
Ability to work flexible shifts, including weekends and holidays
Knowledge of hotel hygiene, safety, and sanitation standards
Experience with housekeeping management software is a plus
Excellent communication skills for coordinating with other departments

会社説明