



PR/095777 | Legal Executive

#### 募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1591479

業種

土木

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2026年05月12日 10:25

#### 応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

#### 募集要項

##### Key Responsibilities

- Provide legal support for tendering activities, particularly regarding commercial terms and contractual conditions.
- Draft, review, negotiate, submit, issue, and manage contracts with Employers, subcontractors, and suppliers.
- Ensure contracts are compliant with applicable laws, internal policies, and project requirements.
- Provide internal legal advice and legal support as assigned by the Head of Department.
- Assist departments in identifying and managing legal risks.
- Support compliance with Vietnamese laws and regulations, especially in construction and related fields.

**Requirements**

- Bachelor's Degree in Law.
- At least 03 years of working experience in legal-related positions.
- Practical experience in construction contracts is required.
- Knowledge of laws and regulations related to construction and building.
- FIDIC contract certification is a strong advantage.
- Strong skills in contract negotiation, drafting, and legal writing.
- Effective written and verbal communication skills in English and Vietnamese

#LI-JACVN

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明