



PR/119454 | Project Coordinator

募集職種

人材紹介会社

ジェイエイシーリクルートメント タイランド

求人ID

1586606

業種

アミューズメント・エンターテインメント

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年04月14日 10:40

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Key Responsibilities

- Liaise and collaborate with external partners, and corporate clients
- Oversee the planning, coordination, and execution of exhibitions and events
- Improve and streamline day-to-day operational processes
- Provide customer support, primarily in English and Thai
- Assist the sales process through coordination and support (sales closing is not required)
- Assign tasks, give guidance, and supervise assistants and supporting staff

Requirements

- Bachelor's degree in a relevant field
- Proven experience managing projects involving multiple stakeholders
- Highly self-motivated and able to work without close supervision
- Strong coordination and communication skills, with the ability to balance diverse interests
- Comfortable working in small, evolving, or less structured environments
- Resilience and adaptability in fast-changing or underdeveloped operational settings
- Availability to support evening and weekend exhibitions or events when required
- Positive mindset toward ambiguity and non-standardized processes
- Ability to think independently and take initiative in decision-making

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.th/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.th/terms-of-use>

会社説明