



## PR/119454 | Project Coordinator

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントタイランド

#### 求人ID

1586606

#### 業種

アミューズメント・エンターテインメント

#### 雇用形態

正社員

#### 勤務地

タイ

#### 給与

経験考慮の上、応相談

#### 更新日

2026年06月09日 12:00

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

無し

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Key Responsibilities

- Liaise and collaborate with external partners, and corporate clients
- Oversee the planning, coordination, and execution of exhibitions and events
- Improve and streamline day-to-day operational processes
- Provide customer support, primarily in English and Thai
- Assist the sales process through coordination and support (sales closing is not required)
- Assign tasks, give guidance, and supervise assistants and supporting staff

## Requirements

- Bachelor's degree in a relevant field
- Proven experience managing projects involving multiple stakeholders
- Highly self-motivated and able to work without close supervision
- Strong coordination and communication skills, with the ability to balance diverse interests
- Comfortable working in small, evolving, or less structured environments
- Resilience and adaptability in fast-changing or underdeveloped operational settings
- Availability to support evening and weekend exhibitions or events when required
- Positive mindset toward ambiguity and non-standardized processes
- Ability to think independently and take initiative in decision-making

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会社説明