

MichaelPage

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## Client Service Associate

### Leading ENS - Client Service Associate

#### 募集職種

##### 人材紹介会社

マイケル・ページ・インターナショナル・ジャパン株式会社

##### 求人ID

1586210

##### 業種

その他（コンサルティング・土業）

##### 雇用形態

正社員

##### 勤務地

東京都 23区

##### 給与

450万円 ~ 750万円

##### 更新日

2026年04月09日 14:28

#### 応募必要条件

##### キャリアレベル

中途経験者レベル

##### 英語レベル

流暢

##### 日本語レベル

ネイティブ

##### 最終学歴

大学卒：学士号

##### 現在のビザ

日本での就労許可が必要です

#### 募集要項

Join our team as a Client Service Associate in the public sector, where you will play a key role in the sales department by managing client relationships and ensuring exceptional service delivery. This permanent position is based in Tokyo and offers an exciting opportunity to work in an international environment.

#### Client Details

The company is a well-established organization operating in the public sector. As a part of a medium-sized enterprise, they are focused on delivering top-quality services to their diverse client base.

#### Description

- Act as the primary point of contact for clients, addressing their inquiries and providing solutions promptly.
- Manage client accounts and maintaining strong relationships.
- Coordinate internal resources to ensure the successful delivery of services to clients.
- Monitor client satisfaction and identify opportunities for process improvement.
- Prepare and present reports on client feedback and performance metrics.
- Assist in the development and implementation of client service strategies.
- Ensure compliance with company policies and industry regulations in all client interactions.

- Participate in training sessions and workshops to enhance client service skills.

#### Job Offer

- Annual salary ranging from JPY 4800000 to JPY 7200000
- Opportunity to work in an international environment.
- Permanent position with career development opportunities.
- Comprehensive benefits package
- Work in a dynamic and international office in Tokyo.

If you are excited about joining the public sector and making an impact as a Client Service Associate, we encourage you to apply today! =

To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Diyana Nakai on +81357337169.

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#### スキル・資格

A successful Client Service Associate should have:

- A strong educational background relevant to the role.
- Proven ability to manage client relationships effectively.
- Excellent communication and organizational skills.
- Experience in the public sector or a related field is advantageous.
- Proficiency in using client management tools and software.
- A proactive approach to problem-solving and client service.
- Adaptability to work in a fast-paced, international environment in Tokyo.

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#### 会社説明

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