



PR/118522 | Senior Indirect Tax and Procurement Specialist

募集職種

人材紹介会社

ジェイエイシーリクルートメントイギリス

求人ID

1584375

業種

監査・税理士法人

雇用形態

正社員

勤務地

イギリス

給与

経験考慮の上、応相談

更新日

2026年03月31日 10:26

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

DUTIES AND RESPONSIBILITIES

Indirect Tax Declarations

- Responsibility for accurate preparation and filing of the VAT returns and Intrastat filings and other Indirect Tax deliverables.
- Maintaining statutory deadlines (timely preparation of the returns and payments initiations, internal approvals).
- Amend prior returns to correct any past errors/issues. Gather documents and apply for appropriate refunds.
- To ensure indirect taxes are collected, and remitted to tax authorities accurately, timely, and efficiently

- Research and verify tax rates and tax codes.
- Keep up to date on current state policies on taxation and be aware of any upcoming changes in tax law.
- Maintaining tax offices websites and checking its content.
- Assist with and/or manage tax and statutory audits (preparation of files and explanations).
- Support the team for any audits or queries from the tax authorities.

Process Improvements & Automation

- Assist with and/or implement automation efforts.
- Work with other departments within the company to prevent or resolve indirect tax issues.
- Make recommendations for process improvements.
- Write, analyse, and updates tax software.

Stakeholder management

- Liaise with external parties on tax matters (tax authorities/service providers/customers).
- Liaise with internal stakeholders and act as the primary tax point of contact for the business, providing guidance regarding the application of Indirect Tax regulations.

Strategic Procurement Management

- Establish supplier selection, evaluation, and management processes
- Optimize supplier portfolio across Europe
- Set and achieve cost reduction targets
- Negotiate and manage long-term supplier contracts

Fashion Retail-Specific Procurement

- Procurement of store fixtures and display equipment
- Procurement of packaging and branding materials
- Procurement of POS systems and store operation equipment

Logistics & Customs Management

- Optimize import duties and manage compliance
- Supervise and streamline customs clearance procedures
- Select and manage appropriate Incoterms
- Analyse logistics costs and implement reduction initiatives

Compliance & Risk Management

- Conduct supply chain due diligence
- Select suppliers compliant with sustainability and ESG standards
- Ensure compliance with EU regulations
- Identify supply chain risks and develop mitigation strategies

Contract & Vendor Management

- Create, negotiate, and manage Master Service Agreements
- Set and monitor supplier performance KPIs
- Review and optimize terms during contract renewals
- Conduct vendor audits and quality control

Cross-Functional Collaboration

- Collaborate with merchandising team and Logistics team
- Work with finance team on budget management and payment terms optimization
- Coordinate needs with store operations team
- Collaborate with marketing team on promotional materials procurement

System & Data Management

- Operate and optimize procurement systems (SAP MM, etc.)
- Conduct spend analysis and reporting
- Visualize procurement data and manage dashboards
- Implement and manage e-procurement platforms

YOUR EXPERIENCE

- Minimal 10+ years of experience of the entire lifecycle of indirect taxation within an international setting
- Multi-country VAT/customs experience across Europe
- Tax qualifications or other equivalent qualification is a plus
- Retail or FMCG industry background preferred

We regret to inform applicants that only shortlisted candidates will be notified. Thank you for your understanding

#LI-JACUK #SY

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会社説明