



PR/096767 | Operations Manager

#### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントシンガポール

#### 求人ID

1584283

#### 業種

銀行・信託銀行・信用金庫

#### 雇用形態

正社員

#### 勤務地

シンガポール

#### 給与

経験考慮の上、応相談

#### 更新日

2026年05月26日 13:00

#### 応募必要条件

#### 職務経験

10年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ネイティブ

#### 日本語レベル

無し

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

#### 募集要項

Manager, Operations

Department: Loan Operations

Reporting to: Chief Manager, Operations Group

#### About the Role

We are looking for an experienced Operations Manager to oversee daily operations across treasury products, loans, settlements, and payment processes. You will ensure accuracy, compliance, and smooth end-to-end execution while supporting system enhancements and new product launches.

#### Key Responsibilities

- Perform maker/checker duties for SWIFT messages and manage SWIFT system operations.
- Execute daily operations tasks, ensuring adherence to SOPs and SLAs.
- Validate and reconcile traded products with source documents and clearer statements.
- Process settlements for loans, treasury trades, and securities transactions.

- Monitor payment timelines, track receipts, and resolve settlement issues.
- Maintain accurate data entry of trade details, schedules, and cashflows.
- Collaborate with banks, clearing houses, custodians, and internal teams to resolve exceptions.
- Support system enhancements, new product rollouts, and process improvements.
- Assist business units with ad-hoc tasks and projects related to listed derivatives.

#### Requirements

- Degree in Finance, Business, or related field.
- Minimum 10 years of banking experience in treasury products or wholesale/corporate loans.
- Strong knowledge of FX/MM, Bonds, Derivatives, and fund/structured/corporate finance.
- Proficiency with SWIFT and banking market systems; advanced Excel skills.
- Detail-oriented, able to multi-task, and comfortable in fast-paced environments.
- Strong communication skills and ability to work with cross-functional stakeholders.
- Proactive, solution-driven, and able to manage tasks independently.

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会社説明