

## 【英語を活かす】基金会計マネージャー/ Fund Accounting Manager

世界的な金融サービス企業にて、基金会計マネージャーの求人がございます。

### 募集職種

#### 人材紹介会社

ロバート・ウォルターズ (Robert Walters)

#### 採用企業名

世界的な金融サービス企業

#### 求人ID

1584100

#### 業種

投資銀行

#### 雇用形態

正社員

#### 勤務地

東京都 23区

#### 給与

1000万円 ~ 1200万円

#### 勤務時間

お問い合わせください

#### 休日・休暇

完全週休2日制, 土日祝日休み, 有給休暇

#### 更新日

2026年04月23日 04:00

### 応募必要条件

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

ネイティブ

#### 最終学歴

大学卒 : 学士号

#### 現在のビザ

日本での就労許可が必要です

### 募集要項

A global financial services company is looking for a Fund Accounting Manager. The selected candidate will lead fund administration, financial reporting, client servicing, regulatory compliance, and transaction support across assigned accounts. This is a hybrid role.

An international financial services company based in Asia. With thousands of professionals across a number of jurisdictions, this company oversees hundreds of thousands of legal entities. This company is a true market leader.

#### Keywords:

アカウントティング, ファイナンス, 経理, 財務, 会計, 求人, 外資系

Job Ref: E6147E

#### Responsibilities:

- Lead end-to-end fund administration and ensure timely, accurate, and compliant client deliverables
- Manage client relationships by serving as the main contact and responding promptly to requests
- Prepare management accounts, financial statements, and annual disclosures under J-GAAP, IFRS, and US GAAP while coordinating audits
- Process capital calls, distributions, and fee calculations while monitoring tax and FSA filing deadlines
- Coordinate with internal teams, overseas offices, and external providers such as auditors, banks, and asset managers to ensure smooth delivery
- Support client onboarding, transaction closings, regulatory compliance, and process improvement initiatives

**Requirements:**

- Bachelor's degree or above in finance or business or a relevant domain
- More than 3 years of accounting experience
- Experience working with foreign clients
- Understanding of J-GAAP (IFRS/US GAAP is ideal)
- Proficient in relevant software applications
- Skilled in MS Office Suite
- Native level Japanese; business level English

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**会社説明**

We've been a driving force in the Japanese bilingual recruitment market, providing high quality candidates for our clients and access to the best jobs for over 20 years. We operate a team-based profit share system which, we believe, sets us apart from the majority of competitors by enabling us to always put the interests of our clients and candidates first. That means we can find the best fit for employer and job seeker, and we never push people into unsuitable roles.