



## PR/095707 | General Accountant

### 募集職種

#### 人材紹介会社

JAC Recruitment Vietnam Co., Ltd

#### 求人ID

1583891

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

ベトナム

#### 給与

経験考慮の上、応相談

#### 更新日

2026年04月21日 13:00

### 応募必要条件

#### 職務経験

3年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

日常会話レベル

#### 日本語レベル

日常会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

Client of JAC is a Japanese manufacturing company seeking to recruit a GENERAL ACCOUNTANT STAFF

#### Key Responsibilities

- Record daily financial transactions and maintain general ledger accounts.
- Prepare monthly, quarterly, and annual financial statements.
- Reconcile bank accounts, supplier statements, and intercompany balances.
- Manage accounts payable and accounts receivable processes.
- Assist in budgeting, forecasting, and financial analysis.
- Ensure compliance with local tax regulations and support tax filings.
- Support internal and external audits by providing necessary documentation.
- Monitor and improve internal controls to safeguard company assets.
- Collaborate with other departments to provide financial insights for decision-making.

#### Qualifications

- Bachelor's degree in Accounting, Finance, or related field.
- Minimum 2–3 years of experience in general accounting or similar role.

- Good command of MS Excel and other Microsoft Office applications.
- Strong analytical, organizational, and problem-solving skills.
- Attention to detail and ability to work under deadlines.
- Good communication skills in English or Japanese or Chinese

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明