



PR/095694 | [Real Estate] Design & Construction Design Executive

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1583886

業種

不動産仲介・管理

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2026年06月02日 05:00

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Location

Hanoi

Company and Job Overview

A foreign-invested real estate developer involved in large-scale urban and mixed-use projects with a strong emphasis on design quality and construction standards

Job Responsibilities

- Assist architectural and construction management activities for development projects in Hanoi
- Support technical managers in coordinating design, scheduling, cost control, bidding, and construction-related tasks
- Participate in site activities to support supervision work, including drawing review, quality monitoring, and safety compliance from a developer's standpoint

- Prepare reports, technical documents, and presentation materials for internal and external use
- Edit and manage design data and drawings using CAD and related software
- Communicate and collaborate with internal teams, consultants, designers, contractors, and business partners
- Attend project meetings and support coordination between stakeholders
- Provide English–Vietnamese interpretation or translation when necessary

Job Requirements

- Vietnamese candidate with a background in architecture or architectural technology
- University degree or vocational qualification in a relevant architectural field
- Minimum of two years' experience in architectural design or related roles
- Ability to read and communicate in English at a workable level
- Good analytical thinking, time management, and communication skills
- Capable of working effectively in a team-oriented and project-driven environment

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明