



PR/096830 | Accountant

募集職種

人材紹介会社

ジェイエイシーリクルートメントシンガポール

求人ID

1583826

業種

監査・税理士法人

雇用形態

正社員

勤務地

シンガポール

給与

経験考慮の上、応相談

更新日

2026年05月05日 07:00

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Title: Accountant

Location: Singapore - Central

Your New Company

We are a Singapore-based consulting and solutions firm delivering technology-enabled and business consultancy services across the region. The organization works with clients across a diverse range of industries, including ICT, engineering, construction, health, mining, and infrastructure, supporting complex projects and operational initiatives.

With a strong regional focus, the firm combines consulting expertise with hands-on project execution and strategic partnerships to deliver tailored, practical solutions. The team works closely with clients to address evolving business challenges, improve operational efficiency, and support sustainable growth through a collaborative and results-driven approach.

Your New Role

- Maintain and oversee the general ledger, ensuring all financial transactions are accurately recorded and properly documented.
- Manage end-to-end accounts payable and accounts receivable processes, including invoicing, payments, and collections.
- Perform monthly bank reconciliations and investigate and resolve any discrepancies in a timely manner.
- Prepare and review financial statements on a monthly, quarterly, and annual basis.
- Process payroll and ensure timely and accurate statutory compliance, including taxes and pension/superannuation contributions.
- Monitor cash flow and prepare regular cash flow forecasts to support business planning.
- Assist in budgeting, forecasting, and financial planning activities.
- Ensure compliance with applicable tax regulations and coordinate with external auditors as required.
- Maintain proper filing systems and accurate documentation of all financial records.
- Identify opportunities for process improvements and implement best practices in bookkeeping and financial operations.

Key Qualifications for Success

- Bachelor's degree in Accounting, Finance, or a related field (preferred).
- Minimum 3+ years of relevant bookkeeping or accounting experience.
- Strong knowledge of accounting principles, financial controls, and financial reporting standards.
- Hands-on experience with accounting software such as QuickBooks, MYOB, Xero, or equivalent.
- Proficiency in Microsoft Excel, including basic reporting and reconciliations.
- Strong attention to detail with a high level of accuracy.
- Ability to manage multiple priorities, meet deadlines, and work effectively under pressure.
- Good communication and interpersonal skills, with the ability to work cross-functionally.
- High level of integrity and ability to maintain confidentiality of financial information.
- Knowledge of Papua New Guinea finance, tax, and statutory regulations will be highly appreciated.
- This position is open to Permanent Residents and Citizens only.

Ready to Take the Next Step?

Interested applicants may submit their updated CV by clicking **APPLY NOW**. All applications will be reviewed and treated in strict confidence.

Do note that we will only be in touch if your application is shortlisted.

Bryan Ashwin
 JAC Recruitment Pte Ltd
 EA License Number: 90C3026
 EA Personnel: R24122938

#LI-JACSG
 #countrysingapore

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