



PR/096714 | Assistant Sales Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメントシンガポール

求人ID

1583815

業種

電力・ガス・水道

雇用形態

正社員

勤務地

シンガポール

給与

経験考慮の上、応相談

更新日

2026年05月05日 07:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ネイティブ

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

Our client is a leading producer of high-quality resistors and essential electronic components, serving customers across diverse sectors worldwide.

JOB RESPONSIBILITIES

This position is responsible for achieving sales targets, managing existing customer accounts, and identifying new business opportunities. The role requires close collaboration with internal divisions to support customer requests, oversee project implementation, and ensure smooth business operations.

- Achieve sales targets set by the company.
- Maintain and strengthen relationships with existing customers.

- Identify and develop new business opportunities and accounts.
- Execute sales strategies aligned with company objectives.
- Coordinate with internal divisions on customer requests and new project implementation.
- Prepare and submit quotations based on customer inquiries.
- Participate in contract negotiations.
- Review terms and conditions with customers before implementation.
- Provide reports and resolve issues related to business operations.

JOB REQUIREMENTS

- Diploma working experience in Customer Service, Sales or Admin.
- Thrive in fast-paced roles with expertise in time management, prioritization, and multitasking.
- Able to work independently under tight deadlines.
- Proficient in MS Office Applications. (Excel, PPT, Word, Teams, D365 and Others)
- Good communication, analytical and problem-solving skills.
- Disciplined, hardworking and able to perform under pressure.
- Detail oriented, resourceful and ability to work independently.
- Active listening and demonstrates a positive and helpful attitude.
- Take initiative and demonstrate leadership to contribute to the company and its customers.

Working Location: Singapore

Ng Siew Thien (R22107842)

JAC Recruitment Pte. Ltd. (90C3026)

#LI-JACSG

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会社説明