



Understanding People

Global Mobility Specialist / 海外人事担当

Fortune 150 tech company, hybrid

募集職種

人材紹介会社

スペシャライズドグループ株式会社

求人ID

1583697

業種

その他 (IT・インターネット・ゲーム)

雇用形態

正社員

勤務地

東京都 23区

給与

経験考慮の上、応相談

更新日

2026年03月23日 14:15

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

Global Mobility Specialist グローバルモビリティスペシャリスト | Dynamic IT (Hybrid working)

Our client, a Fortune 150 technology company listed on the NYSE, is seeking a Global Mobility Specialist to enhance their dynamic IT team. This role offers the opportunity to support the onboarding of international executives and employees, ensuring a seamless transition to Japan. Enjoy the benefits of a hybrid working environment in a fast-moving, global setting.

Key Responsibilities:

- Manage visa and residency processes for foreign employees
- Coordinate onboarding for executives relocating to Japan
- Support expatriates with travel, housing, and settling in Japan
- Improve and standardize global mobility processes

Qualifications:

- Experience in visa and residency processes
 - Business-level proficiency in Japanese and English
 - Experience in HR or global mobility in multinational companies is preferred but not mandatory
 - Experience with executive onboarding is preferred but not mandatory
 - Knowledge of Japanese immigration laws and procedures
 - Strong organizational skills for managing multiple tasks
 - Experience with process improvement and standardization
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会社説明