



PR/096805 | Operations Manager (Consultancy Business)

募集職種

人材紹介会社

ジェイエイシーリクルートメントシンガポール

求人ID

1582429

業種

ビジネスコンサルティング

雇用形態

正社員

勤務地

シンガポール

給与

経験考慮の上、応相談

更新日

2026年04月14日 12:01

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

The Company

Our client is a regional business advisory and consulting firm supporting companies across Asia with operational improvement, strategy execution, and business transformation initiatives. The team works closely with corporate clients to streamline processes, improve efficiency, and deliver high-quality consulting projects.

The Role

This role will oversee the day-to-day operations of the business, ensuring internal processes, teams, and consulting projects run smoothly. You will work closely with leadership to improve operational efficiency, manage project delivery, and support the company's continued growth.

Key Responsibilities

- Oversee daily operations to ensure smooth and efficient business processes
- Manage and coordinate consulting projects to ensure timely delivery and quality outcomes
- Improve internal workflows, policies, and operational processes
- Work closely with cross-functional teams including consultants, finance, HR, and IT
- Lead and develop the operations team while driving a high-performance culture
- Monitor operational performance and identify areas for improvement

- Manage budgets, resources, and vendor relationships
- Support leadership on business growth initiatives and operational strategy

Requirements

- Bachelor's degree in Business Administration, Operations Management, or related field
- Around 8+ years of experience in operations management, ideally within consulting or professional services
- Ability to communicate with Chinese stakeholders.
- Proven experience managing teams and improving operational processes
- Strong problem-solving and analytical skills
- Ability to manage multiple projects and stakeholders
- Familiarity with project management tools (e.g. MS Project, Asana, Trello)
- Knowledge of Lean, Six Sigma, or Agile methodologies is an advantage

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会社説明