



## Bilingual Systems Administrator

会社全体の生産性向上に貢献するポジション

### 募集職種

人材紹介会社  
株式会社PROGRE

採用企業名  
衛星データ解析技術で世界展開するベンチャー企業

求人ID  
1582357

業種  
インターネット・Webサービス

会社の種類  
中小企業 (従業員300名以下)

外国人の割合  
外国人 半数

雇用形態  
正社員

勤務地  
東京都 23区, 千代田区

給与  
600万円 ~ 1200万円

勤務時間  
9:00~18:00

休日・休暇  
土日祝日、年末年始および会社指定日

更新日  
2026年06月23日 10:00

### 応募必要条件

職務経験  
3年以上

キャリアレベル  
中途経験者レベル

英語レベル  
ビジネス会話レベル (英語使用比率: 50%程度)

日本語レベル  
ビジネス会話レベル

最終学歴  
高等学校卒

現在のビザ  
日本での就労許可が必要です

### 募集要項

・ Design, build, operate, and maintain internal IT systems (networks, servers, cloud environments, and various software).

- Design, build, operate, and maintain internal IT systems (networks, servers, cloud environments, and various software).
- Manage IT operations and security in compliance with ISMS and internal security rules.
- Administer user access rights and accounts (Google Workspace, AWS, and various SaaS platforms).
- Apply and manage security policies for company devices (PCs, mobile devices, including MDM).
- Conduct log monitoring, vulnerability assessments, and implement security measures.
- Act as the IT support desk for internal users (account provisioning, troubleshooting).
- Manage backup, disaster recovery, and software license compliance based on company policies.

---

## スキル・資格

### 必須スキル

- Japanese: JLPT N1 level or equivalent proficiency (capable of handling government and internal regulatory documents).
- English: Business level (for communication with global team members).
- Practical experience in IT systems or internal IT management (in one or more of: networks, servers, or cloud).
- Foundational knowledge of information security (authentication, access control, encryption, backup operations, etc.).
- Hands-on experience managing Windows and/or Linux environments.

### 歓迎スキル

- Experience with information security projects in government agencies or large organizations.
- Hands-on experience with one or more cloud platforms (AWS, Azure, GCP).
- Experience managing networking equipment (e.g., YAMAHA, Cisco, FortiGate).
- Familiarity with security frameworks such as ISMS, NIST, or CIS Benchmarks.
- Relevant certifications (e.g., Information Technology Engineer Examination, CISSP, CompTIA Security+).
- Experience automating operations with scripting (Python, Shell, PowerShell).

We are looking for candidates who are experienced with the following

- Cloud service platform: AWS, Azure, GCP, Terraform
- Development languages: Python, Typescript
- Development framework: Python-based framework
- Container management: Docker, Docker-container
- Database: PostgreSQL
- Project management: Github, Jira
- Internal communication: Slack, Discord, Notion, Zoom
- GIS-related (you can request if you have a preference)

---

## 会社説明