



## PR/160216 | Purchasing Manager (Electronics Industry)

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントマレーシア

#### 求人ID

1581809

#### 業種

物流・倉庫

#### 雇用形態

正社員

#### 勤務地

マレーシア

#### 給与

経験考慮の上、応相談

#### 更新日

2026年06月02日 10:00

### 応募必要条件

#### 職務経験

6年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

無し

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

An established Japanese company in Penang is looking for Procurement Manager to oversee the procurement department covering purchasing and sourcing functions.

### Job Responsibilities

- Monitor material support to production, work with suppliers & ensure sufficient material support in planned production.
- Review daily receipt, work with suppliers for push out /cancellation, monitor inventory level.
- Check new RFQ completed timely & negotiate with suppliers for best pricing to get project awarded.
- Select preferred & strategic suppliers who able to meet requirement of the company.
- Yearly supplier's performance rating, continue monitor supplier's performance in term of pricing, delivery, quality, services & support.
- Review existing pricing, LT by review/ benchmarking current market trend on supply demand of raw material, composition, political related issues that influence the market trend.
- Overall monitor on buyer's performance, lead, guide & develop.
- Work with others dept IQC, Engineering, Sales, PMC for all issues related.
- Prepared related solution, recovery plan & consult / work with others on specific initiatives as required and undertake

- any other duties.
- Prepare adhoc report request by top management
- Review & approve for new vendor registration.
- Check and approve all Purchase Order in system
- Support & assist in related ISO audits.
- Assist in the development and achievement of company goals and objectives

#### **Job Requirement**

- Minimum 8 years of working experience in purchasing, procurement, or supply chain management.
- Strong background in supplier management, sourcing, and negotiation.
- Familiarity with RFQ processes, cost analysis, and price benchmarking
- Experience in vendor evaluation, selection, and performance rating
- Excellent negotiation skills with the ability to secure competitive pricing and favorable terms.
- Strong analytical skills to review pricing trends, lead time, market supply/demand, and related external factors.
- Candidate with experience in electronics manufacturing industry is preferred

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明