



## PR/119173 | Accounting HR Assistant Manager

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントタイランド

#### 求人ID

1580436

#### 業種

化学・素材

#### 雇用形態

正社員

#### 勤務地

タイ

#### 給与

経験考慮の上、応相談

#### 更新日

2026年03月17日 05:00

### 応募必要条件

#### 職務経験

6年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

無し

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Key Responsibilities

##### Accounting (70%)

- Financial Analyst
- Supervise and manage accounting teams across multiple company locations.
- Prepare and analyze P&L, Balance Sheet, and Cash Flow reports.
- Coordinate with external accounting firms, identify irregularities, and resolve issues promptly.
- Evaluate business performance and present reports to headquarters.
- Implement internal expense allocation policies with HQ and overseas offices.
- Perform accounts payable analysis and explain variances.

##### HR (30%)

- Coordinate with external lawyers on legal matters and labor law compliance.

- Update and maintain internal rules and policies according to labor law amendments.
- Draft, review, and finalize business contracts with customers.
- Future Responsibility: Lead improvements in evaluation systems, bonus/salary assessment frameworks, and HR-related policies.

#### Qualifications

- Strong accounting background including P&L, Balance Sheet, and Cash Flow analysis.
- Experience in the manufacturing industry.
- Proactive, logical thinker with strong problem-solving abilities.
- English proficiency: Intermediate or above (for communication with management and overseas branches).

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会社説明