



PR/119107 | JS Building & FA Division Staff

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメントタイランド

#### 求人ID

1579785

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

タイ

#### 給与

経験考慮の上、応相談

#### 更新日

2026年06月02日 05:00

### 応募必要条件

#### 職務経験

1年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

日常会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

Job Description: Receiving, Ordering, Importing, and Exporting Operations at AMEC On site Office  
Duties for Imported JIT Delivery Items:

- Order processing
- Import arrangements (checking import documents)
- Price management
- Delivery schedule management
- Inventory management
- Quality management, others

Export and Triangular Trade Operations:

- Quotation preparation
- Order processing
- Export packaging arrangements
- Preparation and checking of export documents
- Delivery schedule management
- Quality management, others

Qualification:

- Thai Nationality
- Preferably with experience in material procurement and import/export operations.
- Bachelor's degree in related field
- Good communication in English (TOEIC score of 600 or higher is preferred.)
- Japanese: N3 Certification is required.
- Excellent interpersonal skill
- Computer literacy is required. (Microsoft Office)

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.th/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.th/terms-of-use>

---

会社説明