



PR/110078 | Assistant Manager - Accounts

募集職種

人材紹介会社

ジェイエイシーリクルートメントインド

求人ID

1578114

業種

その他（商社）

雇用形態

正社員

勤務地

インド

給与

経験考慮の上、応相談

更新日

2026年04月13日 05:00

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Position Location: Gurugram

Department: Accounts & Finance

Key Responsibilities:

- Financial Reporting: Prepare and present monthly, quarterly, and annual financial statements to internal stakeholders.
- Expense Control: Monitor departmental budgets, analyze variances, and implement cost-control measures to ensure lean operations.
- Operational Finance: Manage day-to-day company finance requirements, including cash flow management and treasury support.
- Audit Management: Lead the preparation for internal and external audits, ensuring all documentation is accurate and submitted on time.

- Taxation & Filing: Ensure timely filing of GST, TDS, and other statutory returns in alignment with Indian regulations.

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明