



PR/087194 | Japanese Bilingual Corporate Analyst

募集職種

人材紹介会社
JAC Recruitment USA

求人ID
1578027

業種
監査・税理士法人

雇用形態
正社員

勤務地
アメリカ合衆国

給与
経験考慮の上、応相談

更新日
2026年02月16日 10:47

応募必要条件

職務経験
1年以上

キャリアレベル
中途経験者レベル

英語レベル
流暢

日本語レベル
流暢

最終学歴
短大卒：準学士号

現在のビザ
日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

Our client – (Major bank in NYC) is looking for a Corporate Analyst in NYC. This is a hybrid position.

RESPONSIBILITIES

- Corporate Planning

Drive corporate governance initiatives and related planning activities.
Support the development and enhancement of company-wide policy and procedure frameworks, including required reporting.
Handle general corporate planning tasks as assigned.

- Affiliate & Investment Management

Oversee operational management of affiliated companies and investment entities.
Assist with drafting, reviewing, and managing contracts with affiliates and investment targets.
Support the creation and maintenance of operational frameworks.
Manage application, approval, and administrative processes.

- Loan Management

Perform loan operations and asset management–related tasks.
Prepare documentation and coordinate internal approval workflows.
Ensure compliance with internal policies and external regulatory requirements.

REQUIREMENTS

- Bachelor's degree or higher; 2–3 years of relevant experience.
- English/Japanese bilingual proficiency (reading, writing, speaking).
- Ability to interpret policies and procedures in both languages.
- Banking industry experience preferred.
- Proficiency in Microsoft Excel preferred.

SALARY

Salary range will be USD 80,000 - 100,000 (Depending on the experiences)

BENEFITS

Medical Dental Vision 401K and other benefit will be provided.

#LI-JACUS #LI-US #countryUS

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会社説明