



PR/118966 | Accountant

#### 募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1575556

業種

化学・素材

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年02月03日 12:00

#### 応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

基礎会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

#### 募集要項

##### Responsibilities

- Record and verify daily accounting transactions (journal entries).
- Prepare financial documents such as invoices, receipts, and payment vouchers.
- Ensure accuracy and completeness of accounting and financial records.
- Assist in preparing tax reports (VAT, withholding tax) and related documentation.
- Support monthly and yearly financial closing processes.
- Coordinate with other departments to ensure proper accounting information.
- Maintain organized filing of accounting documents for audit and review purposes.
- Perform other tasks as assigned by supervisors.

Qualifications

- Bachelor's degree in Accounting or related field.
- Basic knowledge of accounting principles and financial reporting.
- 2-5 years of experience in accounting (fresh graduates are welcome).
- Proficiency in Microsoft Office, especially Excel and Word.
  
- Strong communication and teamwork skills.
- Detail-oriented, responsible, and able to work under pressure.
- Basic understanding of taxation laws and accounting standards.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明