



PR/118961 | Supply Chain & Operations Coordinator

募集職種

人材紹介会社

ジェイエイシーリクルートメントタイランド

求人ID

1575554

業種

自動車・自動車部品

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年05月12日 02:00

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

日常会話レベル

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Key Responsibilities:

- Process and manage customer orders, ensuring on-time delivery and accurate order status reporting.
- Coordinate with factories, suppliers, forwarders, and brokers to improve delivery performance and arrange shipments.
- Monitor, analyze, and adjust inventory levels based on forecasts and customer demand.
- Manage slow-moving and obsolete stock, including transfers, returns, and scrap proposals.
- Track service performance, prepare monthly KPI and stock reports for the Team Leader.
- Understand customer requirements, negotiate mutually beneficial solutions, and resolve operational issues, including onsite visits when required.

Qualification:

- Bachelor's degree in any field.
- At least 1 year of relevant work experience.
- Good command of English; TOEIC score of 600 or above is required.
- Detail-oriented, team-oriented, strong interpersonal skills.
- Able to work under pressure with a positive attitude.
- Strong service mindset with a good understanding of customer behavior.
- Computer literate skill with proficiency in Microsoft Excel (VLOOKUP, IF functions, Pivot Tables preferred).

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明