



## PR/118951 | Japanese Speaking - Project Coordinator

### 募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1575549

業種

自動車・自動車部品

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年02月03日 12:00

### 応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

ネイティブ

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Japanese Speaking – Project Coordinator (Automotive Industry)

Salary: 60,000 - 80,000 THB

Location: Sukhumvit area, Bangkok

Employment Type: Permanent | Office Mode (Mon–Fri, 08:00–17:00)

A leading international automotive parts company is seeking a **Japanese Speaking – Project Coordinator** to support regional sales and operations activities. This role is ideal for candidates with strong coordination skills, automotive background, and Japanese communication ability who are looking for long-term career growth.

#### Job Responsibilities:

- Act as the main point of contact for automotive manufacturers and Tier-1 suppliers, handling matters related to Sales,

Operations, and Quality.

- Coordinate with internal sales teams and overseas group companies to support customer requirements.
- Manage product proposals, quotations, pricing negotiations, order handling, and monitor daily order/production status.
- Collaborate closely with headquarters and regional offices to ensure smooth operations and timely project execution.
- Prepare sales reports, forecasts, and analysis to support regional business planning.
- Business travel to countries such as Japan, or others as required.
- Opportunity for career advancement to Manager level based on performance.

**Qualifications:**

- Minimum 5 years' experience in automotive parts manufacturing or trading companies.
- Strong MS Office skills, especially Excel.
- English proficiency for business communication (TOEIC 700+).
- Background or understanding in mechanical/electronic engineering is an advantage.
- Knowledge of IATF 16949 and ISO 9001 standards.
- Experience with ERP systems, purchasing, order processing, and inventory management is a plus.
- Knowledge of international trade practices.

**Allowance & Benefits:**

- Performance bonus
- Language allowance (TOEIC/JLPT)
- Transportation, lunch, diligence, and statutory allowances
- Medical welfare & accident/health insurance
- Annual health check-up
- Provident fund
- Language training programs

If you are interested, click **APPLY NOW**. Please note that only shortlisted candidates will be contacted due to the high number of applicants.

#LI-JACTH

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会社説明