



CR/096555 | KYC Compliance officer (6 months)

募集職種

人材紹介会社

ジェイエイシーリクルートメントシンガポール

求人ID

1575387

業種

銀行・信託銀行・信用金庫

雇用形態

契約

勤務地

シンガポール

給与

経験考慮の上、応相談

更新日

2026年03月31日 09:01

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

COMPANY OVERVIEW

A leading private bank with a strong presence in Asia, this organization specializes in holistic wealth management solutions tailored to high-net-worth individuals and families.

JOB RESPONSIBILITIES

- Build strong working relationships with key teams, including Front Office, Client Documentation Services (CDS), KYC/AML Onboarding, AML Investigations, and Risk Management.
- Support the Head of AML/KYC and Head of Periodic Review in managing compliance reviews for existing client relationships and addressing new or incremental KYC/CDD risks.
- Guide Relationship Managers across Singapore and overseas offices (Hong Kong, Thailand, Dubai) on periodic review submissions, including KYC updates, account structure changes, and adverse news handling.
- Assist with ad-hoc KYC/CDD matters and respond to queries from regulators, auditors, and Head Office.

- Review client profiles during periodic reviews to ensure compliance with internal standards and regulatory requirements for AML/CFT/CDD.
- Verify completeness and accuracy of KYC information, adequacy of source of wealth narratives, and plausibility assessments.
- Conduct client risk assessments and due diligence for high-risk profiles.
- Perform name screening (Google, World-Check, Factiva) and transaction reviews to ensure activities align with client risk profiles; investigate suspicious transactions.
- Participate in projects and process improvement initiatives related to KYC/CDD.

JOB REQUIREMENTS

- 3–5 years of experience in KYC onboarding, periodic review, or AML roles within private banking or wealth management.
- Solid understanding of private banking operations and MAS 626 guidelines.
- Experience handling AML/CFT regulatory inspections, audits, and strategic projects.
- Proficient in MS Word, Excel, and PowerPoint.

Working Location: Singapore

Lou Kay Shaun Neal (R22109163)
JAC Recruitment Pte. Ltd. (90C3026)

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会社説明