



PR/095540 | Legal Manager

募集職種

人材紹介会社

JAC Recruitment Vietnam Co., Ltd

求人ID

1574802

業種

不動産仲介・管理

雇用形態

正社員

勤務地

ベトナム

給与

経験考慮の上、応相談

更新日

2026年01月27日 10:52

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

JAC Vietnam is supporting our client, a foreign real estate developer, in hiring a Legal Manager to strengthen their legal function and support key investment projects.

Location: Ho Chi Minh City

Job Responsibilities

- Review contracts, licensing documents, and other legal documents related to ongoing projects after investment completion.
- Monitor and assess legal risks associated with each project.
- Respond to project-related inquiries from Project PICs and provide legal support as needed.
- Review contracts related to company operations and managed standard contract templates.
- Handle inquiries related to company operations from PICs and provide necessary support.
- Share information in a timely manner and organize regular meetings for knowledge sharing (including legal updates, political developments, and topics discussed within project teams).
- Update and maintain intranet content (contract templates, inquiry procedures to the Legal Department, and other useful information).
- Respond to additional inquiries from PICs and provide support as required.
- Coordination with the headquarters legal team is required.

- Provide additional legal support to PICs whenever possible.

Job Requirements

- Over 5 years of experience in a Legal Department within the real estate industry, particularly in investment and project management
- Hands-on experience with foreign investment activities, including project transfers, capital/land contributions, etc.
- Solid experience in contract-related work, such as construction contracts, sales agency agreements, and sales contracts with customers
- Willingness to support all legal matters of the company
- Proficiency in spoken and written English
- Practical experience in real estate operations in compliance with the Law on Real Estate
- Business, Housing Law, and related regulations
- Experience in project finance contract execution

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明