



PR/123503 | IT

## 募集職種

### 人材紹介会社

ジェイエイシーリクルートメントインドネシア

### 求人ID

1572945

### 業種

土木

### 雇用形態

正社員

### 勤務地

インドネシア

### 給与

経験考慮の上、応相談

### 更新日

2026年02月17日 12:01

## 応募必要条件

### 職務経験

1年以上

### キャリアレベル

中途経験者レベル

### 英語レベル

日常会話レベル

### 日本語レベル

無し

### 最終学歴

短大卒：準学士号

### 現在のビザ

日本での就労許可は必要ありません

## 募集要項

### OVERVIEW

Our client in construction sector is looking for IT Staff/Helpdesk to support their construction project. The main responsibility will be supporting IT operation set-up on the site, maintain IT infrastructure, and handle troubleshooting from the users.

### JOB RESPONSIBILITIES

- Provide IT help desk support for end users, including basic troubleshooting of hardware and software issues
- Perform PC kitting activities, including devices preparation, imaging software installation, and user readiness
- Manage and support Microsoft 365 access

- Set up and configure network connectivity and printers and site locations to ensure smooth daily operations
- Assist with IT site setup activities, including coordination for new office or project site readiness
- Document IT issues, solutions, and procedures to support continuous improvement of IT support processes

#### JOB REQUIREMENT

- Min. Bachelor's degree in any major
- Candidate should have experience working with Microsoft Office 365
- Candidate who has experience in construction or site project would be a plus
- Able to speak English

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会社説明