



PR/109997 | PPC Assistant Manager

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント インド

求人ID

1572891

業種

その他（商社）

雇用形態

正社員

勤務地

インド

給与

経験考慮の上、応相談

更新日

2026年02月03日 04:00

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Key Responsibilities:

1. Material & Inventory Management

- Oversee receiving operations for SIAP, including Kanban material, sub-assembly items, A-class materials, and spare parts.
- Manage end-to-end inventory of child parts, raw materials, sub-assembly items, finished goods, transit stock, and warehouse materials.
- Implement systematic processes for child-parts offering to QC and handling defect parts in coordination with CFT teams.

2. Warehouse Operations & Space Optimization

- Drive space-reduction initiatives by maximizing utilization of available warehouse and shop-floor areas.
- Monitor truck movement and goods flow to support efficient logistics and Just-In-Time (JIT) operations.
- Manage PPC assets including forklifts, trucks, trolleys, bins, and other handling equipment.

3. Manpower Planning & Team Management

- Plan and deploy manpower effectively; verify overtime, identify critical manpower needs, and ensure uninterrupted workflow.
- Conduct training sessions for subordinates, including DOJO and team-building activities.
- Facilitate effective communication within the team and with management through structured information-flow methods.

4. Systems & Projects

- Utilize SAP (ERP) for material transactions, inventory tracking, and reporting.
- Handle new projects, supporting development activities and ensuring timely execution.

5. Safety, 5S, and Compliance

- Identify safety requirements and promote strong adherence to 5S practices across the work area.
- Conduct safety inspections and ensure compliance with internal standards and best practices.

6. Meetings, Reporting & Documentation

- Lead and participate in daily/weekly meetings, track action items, and ensure target adherence.
- Prepare professional presentations, maintain documentation, and perform detailed report analysis.

7. Defect & Quality Management

- Coordinate with CFT members to investigate defect parts, perform root-cause analysis, and establish corrective actions.
- Develop manuals, SOPs, or rules as required to prevent recurrence.

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会社説明