



## PR/160020 | HR Manager (Greenfield)

## 募集職種

人材紹介会社

ジェイ エイ シー リクルートメント マレーシア

求人ID

1572792

業種

その他（メーカー）

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年01月20日 10:16

## 応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

## 募集要項

A newly setup company in Seberang Perai Utara, Penang is looking for HR Manager to be part of the pioneering team.

## Job Responsibilities

- Develop HR policies aligned with local laws and practices
- Plan efficient recruitment strategy to attract talent and workforce for company growth
- Design and implement orientation training and onboarding program for all employees
- Manage payroll and employee benefits, and oversee applications for PVP and EP

- Strengthen internal communication and implement initiatives to enhance employee engagement and retention

Job Requirement

- Minimum bachelor degree in Human Resources, Organization Management or equivalent
- Working knowledge of labour law, employment practices and immigration regulations
- At least 8 years of working experience as HR Generalist in manufacturing environment
- Proficiency in English, Malay and Mandarin is required to ease communication with counterpart in China

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明