



JAC Recruitment

マレーシアの求人なら
JAC Recruitment Malaysia

PR/159999 | Accounts Assistant

募集職種

人材紹介会社

ジェイエイシーリクルートメント マレーシア

求人ID

1572781

業種

監査・税理士法人

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年02月03日 06:00

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ネイティブ

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Responsibilities

- Handle full or partial sets of accounts (monthly, quarterly and yearly) for the portfolio of clients
- Ensure accurate recording of accounting transactions and analyse financial information to prepare meaningful management accounts and supporting schedule
- Prepare financial statements and ensure compliance of accounting standards
- Responsible for full spectrum of payroll functions in relation to the portfolio of clients
- Establish good client relationships through positive interactions with the client's team
- Involve in any other ad hoc duties as assigned

Job Requirements

- Responsible for managing client bookkeeping and preparing a full set of accounts.

#LI-JACMY
#countrymalaysia

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明