



PR/123481 | Accounting Staff

募集職種

人材紹介会社

ジェイエイシーリクルートメントインドネシア

求人ID

1572309

業種

土木

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2026年04月07日 15:00

応募必要条件

職務経験

1年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

OVERVIEW

Our client, a Japanese construction company looking for Accounting role. Accounting role plays a critical role in supporting accounting support in the office operations.

JOB RESPONSIBILITIES

- Organize and manage accounting vouchers and ensure proper documentation flow
- File and maintain supporting financial documents
- Perform Account Payable (AP) and Account Receivable (AR) data entry

- Assist the accounting team with monthly closing activities

JOB REQUIREMENTS

- Min. Bachelor's degree in Accounting or Finance
- Fresh graduates are welcome to apply

- Able to use excel

- Experienced using Myob system would be a plus
- Able to speak English

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.co.id/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.co.id/terms-of-use>

会社説明