



## PR/096477 | Operation

## 募集職種

人材紹介会社

ジェイ エイ シー リクルートメント シンガポール

求人ID

1572299

業種

物流・倉庫

雇用形態

正社員

勤務地

シンガポール

給与

経験考慮の上、応相談

更新日

2026年01月13日 10:39

## 応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

## 募集要項

## Company Overview

Our client is a ship-owning and operating arm of a Japanese conglomerate. They focus on the ownership and chartering of a diverse fleet, primarily consisting of bulk carriers and tankers. They provide comprehensive shipping solutions, including commercial management and vessel operations. As they continue to drive growth and expansion, they are now seeking an Operation Executive to join their team and contribute to their ongoing success.

## Key Responsibilities

- **Vessel Operations Management:** Lead the daily operation of vessels (acting as ship-owners and/or bareboat charterers), ensuring safe operations in cooperation with ship-managers and strict adherence to industry regulations and in-house procedures.
- **Commercial Compliance:** Ensure full compliance with Charter Party requirements. Act as the central liaison for operational information between vessels, brokers, Charterers, and agents.

- Voyage Performance: Monitor and record all details of voyage performance, including off-hire, stoppages, and delays. Check loading/discharging port planning and monitor hold cleanliness requirements.
- Claims & Insurance: Ensure adequate insurance coverage, liaise with underwriters, and handle claims proactively. Negotiate claims and handle disputes with Charterers (utilizing defense clubs as appropriate) to solve problems effectively.
- Chartering Support: Assist the Chartering team with pre and post-fixture support, including vessel questionnaires, certification, and scheduling.
- Financial Administration: Arrange routine invoicing, manage charter hire payments, and handle final settlements upon time-charter completion. Review ship-managers' management and accounting reports.
- Technical Coordination: Coordinate drydocking selection (analyzing costs, deviation, and duration) and conduct briefings for top officers/engineers.
- Process Improvement: Propose workflow improvements to enhance efficiency and optimize resource utilization.

#### Key Requirements

- Experience: Minimum of 2 years of relevant experience in maritime operations, preferably within a ship-owning or operating environment.
- Education: Bachelor's Degree or equivalent in Maritime Studies (e.g., Nautical Studies, Maritime Transportation).
- Technical Knowledge: Sound knowledge of Charter Parties, ship-management contracts, and insurance claims handling.
- Skills: Strong negotiation skills, proactive problem-solving abilities, and the capability to handle disputes effectively.
- Communication: Excellent communication skills to effectively brief officers and represent the company at industry meetings or seminars.

Apply online or feel free to contact me directly for more information about this opportunity. Due to the high volume of applicants, we regret to inform that only shortlisted candidates will be notified. Thank you for your understanding.

Aloysius Loh  
 JAC Recruitment Pte Ltd  
 EA Personnel: R24121320  
 EA Personnel Name: LOH CHUAN LIANG ALOYSIUS

#LI-JACSG  
 #countriesingapore

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.sg/privacy-policy>  
 Terms and Conditions Link: <https://www.jac-recruitment.sg/terms-of-use>

---

会社説明