



PR/118800 | Senior Legal Specialist

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1572274

業種

自動車・自動車部品

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年01月27日 07:00

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Senior Legal Specialist

Work Location: Bang Phli, Samut Prakan

Job Responsibilities:

- Coordinate with public agencies such as IEAT, Labour Department, and Industrial Department to obtain foreign work permits and licenses for the company.
- Manage all matters related to expatriate employees, including work permits, visas, re-entry permits, and other related requirements.
- Review and oversee company legal agreements related to sales, transportation, leasing, delivery, land transactions, and maintain proper legal documentation systems.
- Handle and collaborate with the Customs Department regarding export privileges (Gold Card) and tax refund processes.
- Support and manage legal permits and extensions concerning company group facilities.

6. Liaise with BOI and IEAT for official documentation and permissions related to construction and other relevant matters.
7. Maintain and update company seal registration with the Commercial Department.
8. Perform other legal tasks as needed to support business operations.
9. Collaborate with the Corporate Planning Department to ensure smooth operations.
10. Promote and uphold safety, occupational health, and environmental compliance within the organization.

Qualifications:

1. Bachelor's degree in Law or a related field.
2. 5–10 years of experience working with government agencies to support expatriate employees (work permits, visas, re-entry).
3. Strong relationships with government agencies such as IEAT, Labour Department, Industrial Department, Customs, and BOI.
4. Proven experience in handling legal agreements related to sales, transportation, leasing, delivery, and managing company legal documentation.
5. Proficiency in English, both written and spoken.

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会社説明