



## PR/159968 | Finance and Accounting Executive

### 募集職種

#### 人材紹介会社

ジェイ エイ シー リクルートメント マレーシア

#### 求人ID

1572184

#### 業種

その他（メーカー）

#### 雇用形態

正社員

#### 勤務地

マレーシア

#### 給与

経験考慮の上、応相談

#### 更新日

2026年01月13日 10:20

### 応募必要条件

#### 職務経験

1年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

流暢

#### 日本語レベル

基礎会話レベル

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

An established service hub in Bayan Lepas, Penang is looking for a finance and accounting executive to be part of their team. You will be a key part of operation accounting in the company including AR, AP, GL, bookkeeping and etc.

#### Job Responsibilities

- Handle full set of accounts
- Prepare and analyze financial statements including balance sheets, income statements, and cash flow statements.
- Ensure the accuracy, completeness, and compliance of financial reports with accounting standards and regulations.
- Assist in the preparation of budgets and forecasts.
- Prepare and file tax returns in compliance with local tax laws and regulations.
- Ensure timely payment of taxes and adherence to tax deadlines.

- Assist with tax planning and strategies to minimize tax liabilities

#### Job Requirement

- Bachelor's degree in accounting, Finance
- Strong knowledge of accounting principles, practices, and regulations.
- Proficiency in accounting software and MS Office, particularly Excel.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明