

【英語を活かす】タレントアクイジションスペシャリスト/ Talent Acquisition Specialist

多国籍テクノロジー企業にて、TAスペシャリストの求人がございます。

募集職種

人材紹介会社

ロバート・ウォルターズ (Robert Walters)

採用企業名

多国籍テクノロジー企業

求人ID

1572140

業種

インターネット・Webサービス

雇用形態

派遣

勤務地

東京都 23区

給与

経験考慮の上、応相談

勤務時間

お問い合わせください

休日・休暇

完全週休2日制, 土日祝日休み

更新日

2026年02月09日 03:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

ビジネス会話レベル

最終学歴

大学卒：学士号

現在のビザ

日本での就労許可が必要です

募集要項

A multinational technology company is looking for a Talent Acquisition Specialist. The selected candidate will manage end-to-end recruitment and support hiring teams across the business. This is a direct contract and hybrid role.

A multinational technology and payment solutions provider with one of the biggest geographical coverages within the global user community.

Keywords:

人事, 総務, 採用, リクルート, リクルートメント, 求人, 外資系

Job Ref: P8DZJG

Responsibilities:

- Drive the full recruitment lifecycle, from sourcing to interview coordination

- Deliver a consistent and professional candidate experience
- Serve as the primary contact for candidate queries
- Oversee recruitment administration, including postings and scheduling
- Maintain accurate talent acquisition data and documentation
- Partner with external agencies and internal stakeholders on hiring initiatives

Requirements:

- Experience in end-to-end recruitment, ideally in the service or retail sector
- Prior experience recruiting both full-time and part-time roles, particularly in customer service environments
- Proven experience using HRIS and ATS platforms
- Proficient in MS Office Suite
- Knowledge of professional and social media platforms (LinkedIn, Glassdoor, etc.)
- Native level Japanese and English

Preferred requirements:

- Diploma or degree in Human Resources, Business Administration, or a related field
- Prior Workday experience
- Background in recruitment projects

会社説明

We've been a driving force in the Japanese bilingual recruitment market, providing high quality candidates for our clients and access to the best jobs for over 20 years. We operate a team-based profit share system which, we believe, sets us apart from the majority of competitors by enabling us to always put the interests of our clients and candidates first. That means we can find the best fit for employer and job seeker, and we never push people into unsuitable roles.