



シンガポールの求人なら  
JAC Recruitment Singapore

PR/096196 | M&E Sales Specialist

## 募集職種

### 人材紹介会社

ジェイ エイ シー リクルートメント シンガポール

### 求人ID

1570854

### 業種

旅行・観光

### 雇用形態

正社員

### 勤務地

シンガポール

### 給与

経験考慮の上、応相談

### 更新日

2026年01月27日 12:01

## 応募必要条件

### 職務経験

3年以上

### キャリアレベル

中途経験者レベル

### 英語レベル

ネイティブ

### 日本語レベル

無し

### 最終学歴

短大卒：準学士号

### 現在のビザ

日本での就労許可は必要ありません

## 募集要項

**Job Title:** Sales Specialist

**Location:** Singapore

**Your New Company:** A leading travel and event solutions provider is seeking a motivated and experienced M&E Sales Specialist to join its Singapore team. The company specializes in delivering high-quality meeting and event services and is expanding its commercial team to support growing demand across corporate and industry clients.

**Your New Role:** You will be responsible for driving sales, managing client accounts, and coordinating the execution of corporate events. You'll work closely with internal teams and external stakeholders to ensure seamless delivery and client satisfaction, while contributing to the company's growth in the Singapore market. **Key Responsibilities:**

- Drive sales and manage accounts to meet revenue targets for M&E and event services.

- Identify and pursue new business opportunities in the Singapore market.
- Build and maintain relationships with decision-makers in target companies and the events industry.
- Create and present compelling sales proposals and presentations.
- Collaborate with internal teams (sales, operations, finance) to ensure smooth event execution.
- Attend trade shows and networking events to promote services and generate leads.
- Maintain accurate records of sales activities and client interactions.
- Provide regular sales forecasts and performance reports.
- Conceptualize, plan, and manage events such as conferences, seminars, product launches, and corporate meetings.
- Develop marketing and promotional materials for events.
- Ensure compliance with local regulations and secure necessary permits.
- Stay updated on industry trends and best practices.
- Perform other ad-hoc tasks as assigned.

**Qualifications:**

- Bachelor's degree in Business, Marketing, or a related field.
- Minimum 3 years of experience in hospitality or event sales (agency background preferred)
- Proven track record of meeting or exceeding sales targets.
- Strong knowledge of the M&E industry in Singapore.
- Fluent in English and one additional language (Chinese, Malay, or Tamil) to liaise with clients and partners.

Ready to Take the Next Step?

Interested applicants, please click **APPLY NOW** for a confidential chat.

Do note that we will only be in touch if your application is shortlisted.

Chen Pinru  
JAC Recruitment Pte Ltd  
EA License Number: 90C3026  
EA Personnel: R25130085

#LI-JACSG  
#countrysingapore

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会社説明