



PR/159950 | Document Controller / ACONEX Specialist

募集職種

人材紹介会社

ジェイエイシーリクルートメント マレーシア

求人ID

1570772

業種

土木

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年02月24日 10:01

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

About the Client:

A leading Japanese design and engineering firm preparing for a large-scale entertainment facility project in Saudi Arabia, in collaboration with French and British companies.

Key Responsibilities:

- Manage and maintain project documentation (drawings, contracts) using ACONEX
- Ensure compliance with document control standards and project requirements
- Coordinate communication and document flow among multinational stakeholders
- Support project teams in document-related processes and troubleshooting within ACONEX

Required Skills & Experience:

- Advanced proficiency in ACONEX (hands-on experience required)
- Experience in large-scale international projects
- Background working with multinational companies (European or American preferred)
- Strong organizational and communication skills
- No age restriction: senior candidates are welcome

Ideal Candidate Profile:

- Detail-oriented and highly skilled in document management systems
- Comfortable working in a fast-paced, multicultural environment
- Flexible with contract terms and start dates

#LI-JACMY

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会社説明