



PR/123449 | Legal Manager

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント インドネシア

求人ID

1569728

業種

石油・エネルギー

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2026年01月20日 10:01

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

日常会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Job Description:

- Manage various legal aspects related to the company's business units, particularly regarding mining, to ensure business activities are in accordance with applicable regulations and avoid risks that could harm the company.
- Provide legal opinions on activities, company policies, and issues faced by the company, including legal evaluation and assessment of business activities based on applicable regulations.
- Draft/review business contracts, letters, or other documents related to the company's activities in accordance with applicable regulations, including negotiating with third parties during the preparation of legal documents.
- Manage the legal permits of business units and ensure their validity periods do not expire.
- Handle legal issues faced by the company, both litigation and non-litigation, according to legal and efficient procedures.
- Handle land acquisition and sales matters for the purpose of carrying out mining activities.

7. Coordinate and establish good communication with external parties such as lawyers, notaries, government institutions (ESDM), and vendors, in carrying out legal activities and the duties of a Legal Manager.
8. Manage legal documents, create legal procedures, and prepare reports on the work of the legal department.

Requirements:

- Minimum educational background of a Bachelor of Law (SH) from a reputable university.
- Proven experience in a similar field for a minimum of 7 years, as Head Corporate Legal or Legal Manager.
- Experience in the mining of Batu Bara and Nickel is highly preferred.
- Understand/know the implementation mechanisms of mining company business activities.
- Hold a certification to practice law in court is highly preferred.
- Possess good knowledge of legal, licensing, contract drafting, and administrative law.
- Have experience in merger, acquisition, capital investment, or corporate actions.
- Able to analyze various cases and provide legal opinions.
- Possess excellent communication, negotiation, and interpersonal skills.
- Possess excellent English language skills.
- Have a strong network in managing legal permits, especially in the mining business.
- Hold a PKPA Peradi certification.
- Accustomed to dealing with government agencies and other related institutions.
- Willing to work in various project locations of the company.

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会社説明