IT Support Technician for PC refresh Assignment

Global company, international team

募集職種

採用企業名
エイラシステム株式会社

求人ID
1569475

業種
ITコンサルティング

会社の種類
中小企業 (従業員300名以下) - 外資系企業

雇用形態
契約

勤務地
東京都 23区, 港区

給与
400万円 ~ 500万円

更新日
2026年01月16日 12:00

応募必要条件

職務経験
3年以上

キャリアレベル
中途経験者レベル

英語レベル
ビジネス会話レベル

日本語レベル
日常会話レベル

最終学歴
専門学校卒

現在のビザ
日本での就労許可が必要です

募集要項

Key Responsibilities:

- PC Imaging & Network Configuration: Perform PC imaging and configure network devices to meet monthly demand targets.
- Data Wiping & Disposal: Wipe and dispose of PCs, network devices, hard disks, laptops, and mobile devices in compliance with the client's security standards. Complete data wiping within 20 days of equipment arrival.
- Data Destruction: Crush hard drives and SSDs from returned or malfunctioning devices. For specialized equipment, dismantle devices and destroy chips to ensure data cannot be recovered.
- Functional Testing: Use specialized software to perform functional tests on the client's customized keyboards to check for defects.
- Troubleshooting & Testing: Handle ad hoc troubleshooting of PC images, servers, and router configurations when issues arise.

- Warehouse Operations: Carry out various warehouse activities such as cycle counting, inventory transfers between office and warehouse locations, receiving and inspecting purchase orders, and managing equipment for e-waste disposal or resale.
- Occasional Weekend Work: Support network equipment upgrades or replacements during rare weekend shifts (once or twice a year).
- Other Technical Duties: Complete additional technical tasks as requested by EIRE and the client.

スキル・資格

Knowledge / Experience Requirements:

- Technical knowledge for assembling/dis-assembling, diagnosing and repairing or re-furbishing computer hardware (including servers, network switches/routers, storage and other devices or appliances).
- Experience working in a high-volume, operations or process- and deadline-driven production job role.

Language Requirements:

- English: Verbal and written (must)
- Japanese: Verbal (preferred)

会社説明