



PR/118650 | Purchasing Assistant Manager / Manager

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1568994

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2026年02月10日 14:00

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

日常会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Assemble the electronic circuit panel (PCBA) and the workpiece inspection service before assembly

Job title: Purchasing Assistant Manager/Manager

Business type: Manufacturing for electronic components

Location: Bangpoo, Samutprakarn

Job type: Monday-Friday, Alternative Saturdays, 08:00-17:00 hrs. (+2 hrs. OT everyday)

Responsibilities:

- Identify, evaluate, and qualify reliable global and local suppliers for critical components (e.g., ICs, Passives, PCBs). Lead negotiations on price, contracts, payment terms, and delivery schedules.
- Develop and implement procurement strategies to mitigate risk (e.g., component obsolescence, supply chain disruptions, commodity price volatility). Align purchasing plans with production forecasts.
- Drive continuous cost reduction and control measures without compromising material quality. Manage the purchasing budget and inventory levels (Min/Max).
- Establish and maintain strong long-term relationships with key suppliers. Conduct regular supplier performance reviews based on quality, delivery, and cost metrics.
- Oversee the efficient use of the ERP/MRP system for Purchase Order (PO) processing and material tracking. Ensure compliance with internal policies and regulatory requirements (e.g., RoHS, REACH).
- Manage and mentor the purchasing team (for Manager role). Collaborate cross-functionally with Engineering, Quality, and Production teams.

Qualifications:

- Manager: 5+ years, with 2+ years in a managerial/supervisory purchasing role. Assistant Manager: 3+ years in a senior purchasing/buyer role.
- Mandatory experience in purchasing direct materials for Electronics/PCBA manufacturing (specifically electronic components like semiconductors, resistors, capacitors, and PCBs).
- Strong ability to read and understand Bill of Materials (BOMs) and technical specifications for electronic components.
- Proficient in using an ERP/MRP system (e.g., SAP, Oracle, SAGE) for purchasing modules.
- Proven track record in supplier negotiation, strategic sourcing, and supply chain risk management.
- Excellent negotiation skills and the ability to communicate fluently in English (written and verbal) to manage international vendors. Chinese is a plus.
- Bachelor's Degree in Supply Chain, Business, Engineering, or a related technical field is required.

Benefits:

- Transportation allowance 70 THB/day
- Bonus, depends on company revenue and performance
- OT (2 hrs./day)
- Diligence allowance 500-700 THB/month
- Free lunch, and dinner

- Night shift allowance 50 THB/day
- Night shift meal allowance 20 THB/day
- Birthday gift allowance 300 THB

How to Apply: If you meet the qualifications and are excited about this opportunity, please submit your resume and a cover letter by click "APPLY" We look forward to hearing from you!

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明