



JAC Recruitment

インドネシアの求人なら  
JAC Recruitment Indonesia

PR/123422 | Legal Assistant Manager

## 募集職種

人材紹介会社

ジェイ エイ シー リクルートメント インドネシア

求人ID

1568081

業種

証券

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2026年02月17日 06:00

## 応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

## 募集要項

## Job Summary

We are seeking an experienced Legal Assistant Manager to lead and manage a legal team.

## Key Responsibilities

- Lead and supervise the legal team, ensuring effective performance and development.
- Review, draft, and negotiate various agreements and contracts.
- Identify potential legal risks and provide strategic recommendations.
- Ensure compliance with applicable laws, regulations, and company policies.
- Collaborate with internal stakeholders to support business objectives.
- Maintain accurate documentation and records for all legal matters.

**Requirements**

- Proven experience in leading a legal team.
- Strong proficiency in English (written and spoken).
- Prior experience working in a multinational company environment.
- Excellent knowledge of contract law and corporate legal practices.
- Experience in manufacturing industry is an advantage

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.co.id/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.co.id/terms-of-use>

---

会社説明