



## PR/123422 | Legal Assistant Manager

### 募集職種

#### 人材紹介会社

ジェイエイシーリクルートメント インドネシア

#### 求人ID

1568081

#### 業種

証券

#### 雇用形態

正社員

#### 勤務地

インドネシア

#### 給与

経験考慮の上、応相談

#### 更新日

2026年03月17日 09:00

### 応募必要条件

#### 職務経験

6年以上

#### キャリアレベル

中途経験者レベル

#### 英語レベル

ビジネス会話レベル

#### 日本語レベル

無し

#### 最終学歴

短大卒：準学士号

#### 現在のビザ

日本での就労許可は必要ありません

### 募集要項

#### Job Summary

We are seeking an experienced Legal Assistant Manager to lead and manage a legal team.

#### Key Responsibilities

- Lead and supervise the legal team, ensuring effective performance and development.
- Review, draft, and negotiate various agreements and contracts.
- Identify potential legal risks and provide strategic recommendations.
- Ensure compliance with applicable laws, regulations, and company policies.
- Collaborate with internal stakeholders to support business objectives.
- Maintain accurate documentation and records for all legal matters.

**Requirements**

- Proven experience in leading a legal team.
- Strong proficiency in English (written and spoken).
- Prior experience working in a multinational company environment.
- Excellent knowledge of contract law and corporate legal practices.
- Experience in manufacturing industry is an advantage

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会社説明