



PR/123421 | HR Manager

#### 募集職種

人材紹介会社

ジェイ エイ シー リクルートメント インドネシア

求人ID

1568080

業種

その他（人材サービス）

雇用形態

正社員

勤務地

インドネシア

給与

経験考慮の上、応相談

更新日

2026年02月17日 06:00

#### 応募必要条件

職務経験

10年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

#### 募集要項

##### Key Accountabilities

- Responsible for support and maintenance of HRIS functionality with respect to Workday and other HR systems
- Designs and administers compensation programs, process employee confidential data and generate HR related reports
- Sets policies and procedures in order, in accordance the company's goals and practices
- Liaise with RHQ HR to correspondence in the harmonization of the system by adhering local market practices and in country rules governed
- Plan and coordinate company's compensation plan and benefits packages
- Review and update existing benefit of compensation and related policies and ensure these comply with current legislation

- Liaise with RHQ HR on the harmonization of regional compensation and benefits scheme by adhering local market practices and can ensure that our compensation plan comply with the relevant legislation.

#### Key requirements

- Bachelor's degree in Human Resources, Business Administration, or a related field.
- Minimum of 15 years of experience in a senior HR role with a proven track record in strategic HR leadership
- Strong proficiency in HR Information Systems and related technologies.
- Solid understanding of risk management principles and their application within HR operations.
- Demonstrated expertise in performance management frameworks and implementation.
- Exceptional people management skills with the ability to lead, coach, and develop teams.
- Mature, self-motivated, and proactive, with a high level of initiative.
- A team player with strong collaboration and interpersonal abilities.
- Systematic and organized, with excellent problem-solving skills.
- Able to work effectively under pressure and in a fast-paced environment.

**Notice:** By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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#### 会社説明