



PR/159873 | Senior Officer, Banking Operation

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント マレーシア

求人ID

1567445

業種

銀行・信託銀行・信用金庫

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2026年02月10日 10:01

応募必要条件

職務経験

3年以上

キャリアレベル

中途経験者レベル

英語レベル

ビジネス会話レベル

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

JOB RESPONSIBILITIES:

- Review and process applications for loans, deposits, and guarantees
- Execute and settle derivative transactions
- Prepare and authorize operational instruction sheets and accounting entries.
- Maintain and update control sheets to ensure accurate record-keeping.
- Manage SWIFT transactions, ensuring adherence to messaging standards, regulatory requirements, and AML protocols.
- Reconcile SWIFT payments and resolve discrepancies
- Compile and submit reports to Head Office and regulatory authorities.

- Collaborate with internal departments to ensure smooth daily operations.
- Uphold compliance with internal policies, procedures, and regulatory standards.
- Identify opportunities for process improvement and implement solutions to enhance efficiency.

JOB REQUIREMENTS:

- Possess Bachelor degree in any relevant field
- At least 4 years of relevant working experience, banking industry are preferred
- Strong communication and written skills in English
- Strong organization skills and ability to take ownership and accountability of assigned tasks

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会社説明