



マレーシアの求人なら
JAC Recruitment Malaysia

PR/159783 | Finance Executive (Account Payable)

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント マレーシア

求人ID

1565984

業種

監査・税理士法人

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年12月16日 10:01

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

JOB OVERVIEW

One of our clients is looking for a detail-oriented and proactive Finance Executive to join their team. The role focuses primarily on Accounts Payable (AP) functions and supports both local and overseas entities. The ideal candidate should have a solid understanding of accounting principles and a keen eye for accuracy.

JOB DESCRIPTIONS

- Enter financial data into SAP FI, including Accounts Receivable (AR), Accounts Payable (AP), and journal entries.
- Process payments and update records in SAP FI.
- Communicate with suppliers on payment status and resolve issues.
- Manage treasury operations and related reporting.
- Handle Letters of Credit, Bank Guarantees, and Bank Drafts.
- Prepare cash flow and balance sheet reports, supplier and bank reconciliations.

- Liaise with Group Treasury and banking partners for smooth financial operations.
- Ensure timely monthly closing and accurate records.
- Assist in annual audits and tax compliance activities.
- Maintain proper documentation and filing.
- Comply with safety, health, environmental, and energy policies.
- Adhere to business ethics, anti-corruption, and other company policies.

JOB REQUIREMENTS

- Degree or professional qualification in Financial or Management Accounting.
- Minimum 2–3 years of experience in financial or management accounting will be an added advantage.

#LI-JACMY

#StateKL

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明