

# Finance Manager / ファイナンスマネージャー

### Hong Kong-listed global firm/Flex-time

### 募集職種

### 採用企業名

ピコ・インターナショナル株式会社

#### 求人ID

1565851

### 業種

その他(広告・PR・メディア)

#### 会社の種類

外資系企業

### 雇用形態

正社員

### 勤務地

東京都 23区, 中央区

#### 給与

600万円~800万円

## 勤務時間

9:00-18:00 (Full flextime, no core hours)

## 休日・休暇

Weekends, national holidays, paid leave, year-end & New Year

## 更新日

2025年11月19日 14:24

## 応募必要条件

## 職務経験

3年以上

## キャリアレベル

中途経験者レベル

## 英語レベル

ビジネス会話レベル

## 日本語レベル

ビジネス会話レベル

## 最終学歴

高等学校卒

## 現在のビザ

日本での就労許可が必要です

## 募集要項

## ≪Job Description & Position Highlights »

- Overseeing all financial and accounting operations for the Japanese subsidiary (including monthly closing, analysis, reporting, audit support, and cash management)
- Collaborate with the global headquarters, leveraging English proficiency to strengthen the financial foundation of the Japan office

- Handle a wide range of responsibilities from day-to-day accounting tasks to improvement proposals and team development, with opportunities to advance to a senior management role
- Enjoy a flexible and stable work environment featuring full flex hours without core hours, transportation allowance, and comprehensive social insurance coverage

#### [Job Responsibilities]

Pico Group is a Hong Kong-listed global organization with offices in 36 cities worldwide.

Pico Japan supports multinational and domestic clients in exhibitions, brand activation, retail and digital solutions.

### <Purpose of the Position>

Responsible for overall finance operations of Pico Japan, including financial analysis, monthly closing, reporting to management, audit/tax coordination, budgeting, treasury and cashflow. The role also oversees certain HR / legal / subsidy administrative functions as needed.

- · Perform financial analysis and reporting to management
- Lead monthly closing, journal entries, reconciliations
- · Coordinate with HK corporate finance teams
- · Generate financial statements and management reports
- · Monitor cashflow, treasury and hedging
- · Analyze discrepancies and recommend solutions
- Prepare materials for annual audit and tax filings
- · Expense control and budget monitoring
- · Guide and nurture accountants
- · Review and improve accounting procedures

#### <Report to>

Regional Financial Controller

#### <Career Path>

Opportunity to lead Japan finance and grow to Senior Finance Manager

#### [Employment Type]

Full-time, permanent

#### [Salary]

JPY 6,000,000-8,000,000

\*Bonus: company scheme, historically near-fixed (~2 months)

#### [Working Hours]

9:00-18:00 (Full flextime, no core hours)

#### [Work Location]

Nihonbashi, Tokyo (onsite)

\*Telework system exists, but this position is office-based

### [Holidays & Leave]

- Weekends, national holidays
- · paid leave
- year-end & New Year holidays

### [Benefits & Welfare]

- Transportation allowance
- Social insurance coverage

## スキル・資格

### [Requirements]

- 5-10+ years of finance/accounting experience
- · Experience in monthly closing and full set accounting
- Leadership of 1-2 team members preferred
- Business-level English & native/business Japanese
- Strong Excel & ERP system experience
- · Ability to meet tight deadlines
- Strong communication & problem-solving skills