



PR/087030 | Distribution Planner I

募集職種

人材紹介会社

JAC Recruitment USA

求人ID

1565059

業種

その他（メーカー）

雇用形態

正社員

勤務地

アメリカ合衆国

給与

経験考慮の上、応相談

更新日

2026年01月06日 06:00

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

POSITION SUMMARY

The Distribution Planner I supports logistics operations by managing inventory allocation, tracking shipments, and processing orders. The role requires attention to detail, clear communication, and the ability to handle multiple tasks efficiently.

RESPONSIBILITIES

- Manage outbound orders and incoming shipments, ensuring timely delivery and accurate documentation
- Handle allocation processes for limited inventory, maintaining spreadsheets and coordinating with internal teams
- Process urgent customer requests, claims for damaged/lost goods, and support cross-dock/in-bond documentation
- Coordinate excess stock transfers between subsidiaries, including PO issuance and shipment tracking
- Prepare quotations, forecasts, and annual pricing files for customers and suppliers

QUALIFICATIONS

- Bachelor's degree in business or equivalent work experience required
- Strong attention to detail and ability to manage multiple tasks simultaneously
- Proficiency in SAP (especially R/3), Microsoft Excel, Word, and order entry systems
- Effective written and verbal communication skills for internal and external coordination
- Familiarity with import logistics, procurement, inventory management, and customer service is a plus
- Ability to work professionally with customers, sales teams, and logistics partners

LOCATION San Diego, CA (Hybrid)

EMPLOYMENT TYPE Full-Time

SALARY USD50,000-55,000

#LI-JACUS #LI-US #countryUS

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

Privacy Policy Link: <https://www.jac-recruitment.us/privacy-policy>

Terms and Conditions Link: <https://www.jac-recruitment.us/terms-of-use>

会社説明