



JAC Recruitment

マレーシアの求人なら
JAC Recruitment Malaysia

PR/159776 | AR Assistant Manager

募集職種

人材紹介会社

ジェイエイシーリクルートメント マレーシア

求人ID

1564942

業種

監査・税理士法人

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年11月11日 10:50

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

A well known Food and Beverage industry looking for Accounts Receivable Assistant Manager. You will be responsible in overseeing the Account Receivable team to ensure timely collections, and accurate reconciliation, while supporting process improvement, data analysis, and cross-functional collaboration to optimize cash flow and maintain financial accuracy.

Job Responsibilities

- Set objectives for the team that align with the accounting department's goal
- Monitor processing of invoices, credit note and claim
- Monitor and reconcile all promotional activities, trade rebates, and marketing claims against approved budgets and agreements
- Work closely with the finance and sales teams to ensure all claims are properly supported, submitted on time and tracked until settlement
- Identify and resolve discrepancies promptly to minimize financial risk and maintain compliance with company policies

- Conduct credit checks with sales and negotiate with customers in non-payment cases to reduce bad debt exposure
- Prepare monthly, quarterly, annual and adhoc collection forecasts and status updates for management review
- Support AR clerks daily, train new members and stay updated on industry and legislative changes

Job Requirements

- Bachelor in Accounting or any other related field
- Minimum 5 years of working experience in Accounts Receivable and credit control
- Familiarity with advanced formulas in MS Excel
- Excellent analytical skills along with the ability to create and present detailed reports
- Ability to accurately process numerical data
- Team management and negotiation skills
- Problem solving attitude

#LI-JACMY
##stateSelangor

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明