



マレーシアの求人なら
JAC Recruitment Malaysia

PR/159746 | IT Support Specialist

募集職種

人材紹介会社

ジェイエイシーリクルートメント マレーシア

求人ID

1564263

業種

電気・電子・半導体

雇用形態

正社員

勤務地

マレーシア

給与

経験考慮の上、応相談

更新日

2025年11月18日 09:01

応募必要条件

職務経験

6年以上

キャリアレベル

中途経験者レベル

英語レベル

流暢

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Company and Job Overview

Our client is a technology solutions company, and they are seeking for candidate with the experience in supporting IT operations by managing equipment setup, help desk services, network infrastructure, administrative tasks, and cost-saving initiatives to ensure efficient and secure technology use across the organization.

Working location is in Petaling Jaya.

Job Responsibilities

- Provide operational support for equipment and software installations and configurations.
- Deliver first-level IT help desk support and coordinate issue resolution with internal teams and HQ.
- Manage and maintain network infrastructure, performance, and security in compliance with HQ policies.
- Handle administrative tasks including user account management, documentation, and asset tracking.
- Drive cost-saving initiatives through process improvements and efficient resource management.

Job Requirements

- Diploma or equivalent experience required, with at least 4–5 years in technical support.
- Able to work independently, manage tasks proactively, and resolve user issues efficiently.
- Strong technical skills in Windows environments and intermediate proficiency in MS Office.
- Capable of building professional relationships and communicating effectively across all levels.
- Experienced in handling daily IT operations and executing technology projects.
- To be considered for this role, the relevant rights to work in Malaysia are required. Candidates who require work pass need not apply.

#LI-JACMY

Notice: By submitting an application for this position, you acknowledge and consent to the disclosure of your personal information to the Privacy Policy and Terms and Conditions, for the purpose of recruitment and candidate evaluation.

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会社説明