



PR/118412 | Marketing Staff – Merchandising & Admin

募集職種

人材紹介会社

ジェイ エイ シー リクルートメント タイランド

求人ID

1564212

業種

その他（メーカー）

雇用形態

正社員

勤務地

タイ

給与

経験考慮の上、応相談

更新日

2025年11月04日 10:18

応募必要条件

キャリアレベル

中途経験者レベル

英語レベル

無し

日本語レベル

無し

最終学歴

短大卒：準学士号

現在のビザ

日本での就労許可は必要ありません

募集要項

Key Responsibilities & Objectives:

1. Sales Promotion Support

- Procure and distribute promotional items and engine oil.
- Source premium products for campaigns.
- Objective:** Facilitate marketing activities and enhance customer satisfaction.

2. Inventory Management

- Maintain records of promotional items for Mass Sales and Marketing.
- Objective:** Ensure accurate inventory and distribution.

3. Online Sales

- Process customer orders and coordinate delivery.
- Liaise with accounting for payment processing.
- Objective:** Ensure accurate delivery and payment collection.

4. Event Coordination

- Plan and coordinate with event teams.
- Prepare pre- and post-event reports.
- Objective:** Ensure successful event execution and benefit realization.

5. PDPA Compliance

- Handle personal data per company policies.
- Objective:** Ensure lawful data usage and protection.

6. Company Activities

- Participate in assigned company events.
- **Objective:** Foster employee engagement.

7. Other Duties

- Perform tasks as assigned by supervisors.

Working Relationships:

- **Internal:** Sales, Sales Admin, Purchasing, Warehouse & Delivery
- **External:** Customers, Suppliers, Event Organizers, Logistics Companies

Qualifications:

- **Education:** Bachelor's in Business Administration, Marketing, Communication, etc.
- **Experience:** At least 2 years in marketing, sales promotion, events, or PR.
- **Skills:** Basic English, Microsoft Office, driving license, ability to travel.

Competencies:

- **Knowledge:** Products/services, advertising formats, premium sourcing.
- **Skills:** Communication, negotiation, presentation, teamwork.
- **Traits:** Responsibility, creativity, attention to detail, proactiveness, positive attitude.

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会社説明